

## EXECUTIVE COMMITTEE

### Chairman

Prof Patrick van Hees, Sweden  
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### Vice Chairmen

Prof Edwin Galea, Europe  
Prof Ai Sekizawa, Asia  
Prof Arnaud Trouvé, Americas

### Secretary

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### Treasurer

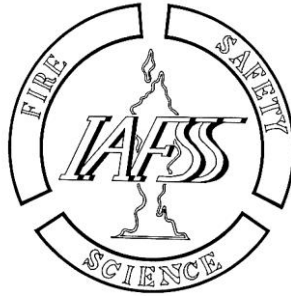
Prof Bart Merci, Belgium

### Immediate Past Chairman

Prof Bogdan Dlugogorski, Australia

### Executive Members

Prof Charley Fleischmann, New Zealand  
Dr Christopher Wieczorek, USA



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## MINUTES IAFSS Executive Committee Meeting

**Venue:** Teleconference

**Date:** 16<sup>th</sup> December, 2014

Auckland: Wed 17 december 2014, 11:00

Tokyo: Wed 17 december 2014, 07:00

Newcastle: Wed 17 december 2014, 09:00

Stockholm: Tues 16 december 2014, 23:00

London: Tues 16 december 2014, 22:00

New York: Tues 16 december 2014, 17:00

### **In attendance:**

Patrick van Hees, Margaret McNamee, Bodzio Dlugogorski, Ed Galea, Bart Merci, Charley Fleischmann, Christopher Wieczorek, Ai Sekizawa. **Apologies:** Arnaud Trouve and Carole Franks.

### **Attachment**

- |                             |   |  |
|-----------------------------|---|--|
| 0. Background documentation | Patrick distributed a summary of the results of a survey polling the opinion of the Executive Committee members concerning the various agenda items. This document has been numbered Annex 0.   | Annex 0 Results of survey of Executive Committee members |
| 1. Proceedings              | The only real concerns were: archival accessibility the need for pagination to facilitate referencing. While there is no need for full volume pagination for the DOI system it was agreed that this makes referencing a specific article and page number easier. Further there is a small number of papers which have still not been finalised.<br><br><b>DECISION:</b> Patrick and his team will finalise 4-5 papers that are outstanding and paginate the whole volume. Deadline for the outstanding papers will be the 7 <sup>th</sup> January, 2015 after which they will not be included. Publish electronically only. | Annex 1 Results of Survey                                |
| 2. Funding of Workshops     | The idea of a modelling workshop (WS) was initiated by Bart, Arnaud   | Annex 2 MaCFP White paper                                |

and Jose. The survey (Annex 0) was unanimous concerning support of the WS under the umbrella of IAFSS. It was agreed to extend the name to be “IAFSS WS on MaCFP” or similar. The focus will be on understanding fire phenomena from a fundamental point of view, i.e. experimental and CFD modelling. It is possible that this could be extended to zone modelling but at the moment this is not the case. Bart asked that if people would like to argue for the inclusion of zone models then they should do so as soon as possible as they can still broaden the scope.

It was agreed that this is not just an FDS WS and should have wide representation of non-FDS people, e.g. in the Organising Committee. There is representation from FM Global. Ed was invited to nominate a person from University of Greenwich to be on the Organising Committee. Ed will send a name to Bart.

**DECISION 1:** Ed will send a name to Bart for the Organising Committee.

**DECISION 2:** IAFSS will endorse the IAFSS WS on MaCFP. Financial support is contingent on submission of a basic budget. The decision can then be finalised by Patrick.

### 3. Support for AOSFST

Previously (although not most recently) we have funded an IAFSS award at this conference. This should be continued. The need for English language support is confined to when a paper has been accepted. Clear support for language support.

A question was raised concerning the publication of the AOSFST Conference Proceedings. There are two issues which need to be considered: publication by Elsevier and the implications for IAFSS ownership of copywrite. Charley offered to look into whether this would be possible for future IAFSS Conferences.

**DECISION 1:** Ask members for support for English language in the Newsletter.

**DECISION 2:** Positive to sponsoring an IAFSS award. Chris will send a list of previous awards to different conferences. Patrick and Margaret will prepare a proposal.

**DECISION 3:** Charley will investigate whether it is possible to publish the IAFSS proceedings through Elsevier.

### 4. Support European IAFSS

A similar discussion took place as that for AOSFST.

**DECISION 1:** Ask members for support for English language.

**DECISION 2:** Positive to sponsoring an IAFSS award at a similar level to that for AOSFST. Bart and Patrick prepare a proposal based on the proposal for AOSFST.

5. Joint effort for registration of Fire Science in ISI

Annex 3 Letter  
from Prof.  
Chow

It was agreed that there is no downside to writing this letter.

**DECISION:** Agreed that IAFSS will send a similar letter. Patrick will draft the letter and pass it by the Exec. Committee for approval.

6. Membership drive

Two regional conferences next year. There is a possibility for good publicity in conjunction with these.

Previously the chair has prepared a letter or email and the regional co-chairs have initiated membership drives on a regional level.

**DECISION:** Patrick will draft a letter soliciting members which the co-chairs will distribute regionally. Professor Coppalle will be enlisted by Patrick to assist in this.

7. Rotation period for the IAFSS Conference

Michael Gollner is working on a background document about this issue.

**DECISION:** Patrick will request a copy of the background document. Discussion at next meeting of the pro's and con's of the different options.

8. Chairs IAFSS 2017

Some progress has been made concerning the various positions which need to be filled to ensure smooth running of the next IAFSS conference in Lund. Patrick believes that the Local Chair will be Daniel Nilsson. He will be assisted by other people in Sweden from SP, Swedish NFPA, etc. Discussion is underway with potential Co-chairs, Chairs for the Nomination Committee, Awards Committee and overall Symposium Chair.

Patrick will finalise all positions early next year and confirm at the next Executive Committee meeting.

9. Miscellaneous (including next meeting)

No other business.

Next meeting suggestions will be sent out soon. Meeting early March.